

Government of the People's Republic of Bangladesh
Ministry of Finance, Finance Division
Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)
Scheme on Internal Audit and Audit Follow-up
Shaheed Prokoushali Bhaban, IEB Headquarter (4th Floor), Ramna, Dhaka

EOI Ref. No-07.00.0000.000.11.004.21- **662**

Date: **23/01/2025**

Request for Expression of Interest (REOI)-National (Time Based)

Ministry/Division	:	Ministry of Finance			
Agency	:	Finance Division			
Procuring Entity Name	:	National Program Director, Strengthening Public Financial Management Program to Enable Service Delivery, Finance Division, Ministry of Finance			
Procuring Entity Code	:	Not used at present			
Procuring Entity District	:	Dhaka			
Expression of Interest for	:	Serial 01: Selection of Individual Consultant (SIC) – Senior Consultant (Internal Audit) Serial 02: Selection of Individual Consultant (SIC) – Consultant (Internal Audit) Serial 03: Selection of Individual Consultant (SIC) – Junior Consultant (Data Entry Analyst)			
KEY INFORMATION					
Procurement Method	:	Selection of Individual Consultant (SIC)			
FUNDING INFORMATION					
Budget and Source of Funds	:	GoB (Development)			
PARTICULAR INFORMATION					
Program Name	:	Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)			
Scheme Name	:	Scheme on Internal Audit and Audit Follow-up			
EOI Closing Date and Time	:	EOI shall be submitted on or before 13/02/2025 at 2:00 pm in sealed envelope delivered to the undersigned and be clearly marked on outer envelope “Request for Expressions of Interest for Selection of [Name of the assignment]” . Necessary supporting documents shall have to be submitted along with EOI.			
INFORMATION FOR CONSULTANT					
Serial	Title of Service	No. of Service	Qualification	Experience	Main Tasks
01	Senior Consultant (Internal Audit)	03	<ul style="list-style-type: none"> Educational Qualification: Masters in Accounting/ Finance /Economics/ Public Administration/ Public Policy/ Management/ Financial Management/ Business Administration or any other relevant discipline; Professional Qualification: Certified Internal Auditor / Professional Accountant (Chartered Accountant / Cost & Management Accountant) 	Minimum 15 years of general experience in public sector or large private company; and at least 3 years of specific experience in Risk-Based internal audit function.	Responsible for guidance on financial accuracy, internal controls, and regulatory compliance. Examine and improve operating practices, and financial and risk management processes of the organization and as per ToR.
02	Consultant (Internal Audit)	02	<ul style="list-style-type: none"> Master's degree or bachelor's degree in business administration / Accounting / Finance / Economics / Financial Management with CIA / ACCA / CA Part Qualified. CIA/ACCA/CA/CPA Qualified (will be added advantage); 	Minimum 10 years of general experience in public sector or large private company; At least 3 years of specific experience in Risk-Based internal audit function.	The consultant will work with the Internal audit scheme team to provide technical assistance to the selected MDAs on internal audit and internal control operations. The consultant will further play a key role in the execution of Internal Audit in different IAU/MDAs. He/ She will conduct training/workshops for the officials of the selected departments in line with Sr. Consultants and as per ToR.
03	Junior Consultant (Data Entry Analyst)	01	Graduation in any subject preferably in Computer Science (CS) / Computer Science Engineering (CSE) / Communication Technology (ICT) / IT related subject.	Minimum 5 years' experience in data entry, analysis and management.	Responsible for collection, compilation and maintenance of financial and non-financial data and managing the database system and as per ToR.
Details Information of EOI and Proposal			Consultants/applicants are requested to submit hard copies of proposals (technical & financial separately) with necessary documents at the Program Office between 9.00 am to 4.00 pm within deadline. The procurement shall be regulated as per PPA-2006 and PPR-2008. Necessary forms and RFP/RFA of the assignment may be obtained from the Website: www.mof.gov.bd , www.spfms.gov.bd ;		
EOI Detail Information					
SL	Scope of Services	Location	Start Date	Completion Date	
01	Selection of Individual Consultant (SIC)	Dhaka	March, 2025	1 (one) year (Renewable)	
PROCURING ENTITY DETAILS					
Name of Official Inviting EOI			: Bilquis Jahan Rimi		
Designation of Official Inviting EOI			: National Program Director (Additional Secretary, Budget-1)		
Address of Official Inviting EOI			: Shaheed Prokoushali Bhaban, IEB Headquarter (4th Floor), Ramna, Dhaka-1000		
Contact details of Official Inviting EOI			: Tel. 55110546-55, E-mail: bilquisrimi@gmail.com		
The Procuring Entity reserves the right to accept or reject any or all EOIs without assigning any reason whatsoever.					

(Bilquis Jahan Rimi)

National Program Director (Additional Secretary, Budget-1)
Strengthening Public Financial Management
Program to Enable Service Delivery (SPFMS)
Finance Division, Ministry of Finance.
Tel. 55110546-55, E-mail: bilquisrimi@gmail.com