

## Training on Internal Audit Report Preparation and Submission

The “Scheme on Internal Audit & Audit follow up” under the Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS) organized a day-long training on “Preparation and Submission of Internal Audit Reports” on 13 April 2026. The training aimed to strengthen the capacity of Internal Audit Unit in preparing standardized, high-quality audit reports and ensuring timely submission in line with public financial management (PFM) reform objectives.

The sessions were conducted by Mr. Kabirul Ezdani Khan, Senior Consultant (Internal Audit), and Mr. Mohammed Iqbal Hossain, Senior Consultant (Internal Audit), both of whom provided practical guidance, methodological insights, and real-world examples to enhance participants’ understanding. The program was moderated by Mr. Md. Rafiqul Islam, Program Executive and Coordinator of the Internal Audit and Audit Follow-Up Scheme, who facilitated discussions and ensured effective engagement throughout the sessions.

The training was delivered in two phases at different venues to maximize participation. The first session was held at 10:00 AM at the Directorate General of Health Services, Mohakhali, Dhaka, where officials from the Internal Audit Unit under the Health Services Division attended. The second session took place at 2:00 PM at the Roads and Highways Department, Tejgaon, Dhaka, with participation from the Internal Audit Unit under the Road Transport and Highways Division.

Participants actively engaged in the sessions and gained hands-on knowledge on audit report structuring, documentation standards, compliance requirements, and submission procedures. The training also emphasized improving audit quality, strengthening accountability, and ensuring effective follow-up mechanisms within public sector entities.

