

Government of the People's Republic of Bangladesh



Finance Division, Ministry of Finance

*Scheme on Improving the Budget Process through Capacity Development of
BMCs and BWGs*

ANNUAL PROCUREMENT PLAN FY 2024-2025

**Strengthening Public Financial Management Program to Enable Service
Delivery (SPFMS)**

  

(ANNUAL PROCUREMENT PLAN)
FY 2024-2025

Summary of Procurement
FY 2024-2025

	BDT in Lac
Goods	20.00
Consulting Service (Individual)	809.68
Non Consulting Service (Outsourcing)	51.60
Total	881.28



(Md. Hafizul Islam)
Jr. Consultant (Executive)



(Md. Nazrul Islam)
Program Executive and



NPD, SPFMS


27/08/2024

Secretary
Finance Division, Ministry of
Finance

Finance Ministry / Division-Finance

Agency : Finance Division

Procuring Entity Name & Code

Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200

Scheme Name: Scheme on Improving the Budget Process through Capacity Development of BMCs and BWGs

Package No	Description of Procurement Packages Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estimated cost In Lac Taka	Time Code for Process	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
FDIBP-GD-22	Furniture	Nos		RFQ	PE	GoB	5.00	Planned Dates	03-Dec-23	10-Dec-23	10-Dec-23	13-Dec-23	17-Dec-23	24-Dec-23		23-Jan-24	
	Wooden Cabinet		1					Planned Days		7	0	3	4	7	21	30	
	Table (Big)		4					Actual Date									
	Side Drawer (Small)		6						13-Jun-24	20-Jun-24	20-Jun-24						
	Office Chair		4														
FDIBP-GD-24	Computer & Accessories	Nos		RFQ	PE	GoB	5.00	Planned Dates	24-Jul-24	31-Jul-24	31-Jul-24	03-Aug-24	07-Aug-24	14-Aug-24		13-Sep-24	
	Laptop		1					Planned Days		7	0	3	4	7	21	30	
	Desktop		2					Actual Date									
	Printer- (Small)		1														
	Scanner (Small)		2														
FDIBP-GD-25	Office Equipment	Nos		RFQ	PE	GoB	5.00	24-Aug-24	31-Aug-24	31-Aug-24	03-Sep-24	07-Sep-24	14-Sep-24		14-Oct-24	30-Jan-00	
	Photocopier (Big)		1						7	0	3	4	7	21	30	30	
	Refregeerator		1					Actual Date									
FDIBP-GD-26	Computer Accessories (Tonner/Cartridge)	Nos	18	RFQ	PE	GoB	5.00	Planned Dates	10-Sep-24	17-Sep-24	17-Sep-24	20-Sep-24	24-Sep-24	01-Oct-24		31-Oct-24	
								Planned Days		7	0	3	4	7	21	30	
								Actual Date									
Total							20.00										

BDT in Lac

[illegible]

Package No	Description of procurement package Goods	Unit	Total Quantity	Procurement Method & pattern	Procurement Approving Authority	Source of Funds	Total Cost (Estimated/Actual)	Time Code for Process	Advertise EoI	Issue RFP	Proposal opening	Proposal Evaluation	Finacial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Name of Supplier	Time for Completion of Contract	Remarks			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17		18	19			
FDBP-S11	Senior Consultant-Budget release/BIP- 2	PM	12	SIC/SSS	HOPE	GoB	48.00	Planned Dates	15-Dec-23	5-Jan-24	19-Jan-24	26-Jan-24	2-Feb-24	5-Feb-24	12-Feb-24	19-Feb-24	Hayat Md. Firoze		Contract going on upto 20/05/2025			
								Planned Days		21	14	7	7		7							
								Actual Dates										21-May-24				
								Actual Days														
FDBP-S12	Consultant-Budget Preparation/Release/BIP-1	PM	12	SIC/SSS	HOPE	GoB	28.36	Planned Dates									Mohammed Bashir Hasan		Contract going on upto 30/06/2025			
								Planned Days														
								Actual Dates										1-Jul-23				
								Actual Days														
FDBP-S13	Consultant-Budget Preparation/Release/BIP-2	PM	12	SIC/SSS	HOPE	GoB	28.36	Planned Dates											Process going on			
								Planned Days														
								Actual Dates												2-Jul-24		
								Actual Days														
FDBP-S14	Consultant-Budget Preparation/Release/BIP-3	PM	12	SIC/SSS	HOPE	GoB	30.00	Planned Dates									Md. Abdur Razzak		Contract going on upto 30/06/2026			
								Planned Days														
								Actual Dates												1-Jul-23		
								Actual Days														
FDBP-S15	Consultant Communication and Outreach	PM	12	SIC/SSS	HOPE	GoB	42.00	Planned Dates	10-Sep-24	1-Oct-24	15-Oct-24	22-Oct-24	29-Oct-24	1-Nov-24	8-Nov-24	15-Nov-24			66			
								Planned Days		21	14	7	7	3	7	7						
								Actual Dates														
								Actual Days														
FDBP-S16	Consultant-IT Specialist	PM	12	SIC/SSS	HOPE	GoB	42.00	Planned Dates	10-Sep-24	1-Oct-24	15-Oct-24	22-Oct-24	29-Oct-24	1-Nov-24	8-Nov-24	15-Nov-24			66			
								Planned Days		21	14	7	7	3	7	7						
								Actual Dates														
								Actual Days														
FDBP-S17	Junior Consultant-Administrative support-1	0	12	SIC/SSS	HOPE	GoB	11.50	Planned Dates									Md. Emran Hossain		Contract going on upto 31/12/2024			
								Planned Days														
								Actual Dates												1-Jul-24		
								Actual Days														
FDBP-S18	Junior Consultant-Administrative support-2	PM	12	SIC/SSS	HOPE	GoB	10.73	Planned Dates									Naim Ullah		Contract going on upto 31/12/2024			
								Planned Days														
								Actual Dates												1-Jul-24		
								Actual Days														
FDBP-S19	Junior Consultant-Administrative support-3	PM	12	SIC/SSS	HOPE	GoB	10.73	Planned Dates									Fatema Akter Rubi		Contract going on upto 31/12/2024			
								Planned Days														
								Actual Dates												1-Jul-24		
								Actual Days														
FDBP-S20	Junior Consultant-Administrative support-4	PM	12	SIC/SSS	HOPE	GoB	18.00	Planned Dates									Morseda		Contract going on upto 02/09/2024			
								Planned Days														
								Actual Dates												1-Jul-24		
								Actual Days														
FDBP-S21	Junior Consultant-Administrative support-5	PM	12	SIC/SSS	HOPE	GoB	18.00	Planned Dates									Sarmista Arju		Contract going on upto 02/09/2024			
								Planned Days														
								Actual Dates												3-Sep-23		
								Actual Days														
						Total =	809.68															

Annual PROCUREMENT PLAN: Consulting / Non-Consulting Services (Individual/Firm)

Finance Ministry / Division-Finance

Agency : Finance Division

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17		18	19	20
FDBP-NS1	Sohayok Service (Cleaner -2 Nos; Shahayok Service-4 Nos; Total-6 Nos)	PM	12x6	SSS	HoPE/PE	GoB	26.40	Actual Dates	NA	NA	NA	NA	NA	NA	30/06/24	Effective from 1/07/24	Faiza Enterprise	12 Months	NA	ongoing upto 30/06/25
								Actual Days												
FDBP-NS2	Transport Support (Car-2 Nos)	PM	12	SSS	HoPE/PE	GoB	25.20	Actual Dates	NA	NA	NA	NA	NA	NA		Effective from 1/07/24	Hasan Enterprise	12 Months	NA	ongoing upto 30/06/25
								Actual Days												
						Total=	51.60													