

Government of the People's Republic of Bangladesh



Finance Division, Ministry of Finance

**Scheme on Strengthening the capacity of Treasury and Debt Management wing of
Finance Division**

(ANNUAL PROCUREMENT PLAN)

FY 2024-2025

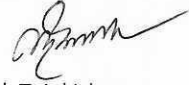
**Strengthening Public Financial Management Program to Enable Service
Delivery (SPFMS)**

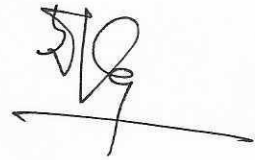
Scheme Name: Strengthening the capacity of Treasury and Debt Management wing of Finance Division

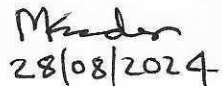
(ANNUAL PROCUREMENT PLAN)
FY 2024-2025

Summary of Procurement	
Types	BDT (in Lakh)
Goods	78.00
Service (Individual Consultant)	819.90
Non-Consulting Service (Outsourcing)	7.20
Total	905.10


Hedayet Md. Bulbul
Junior Consultant(Admin)
Treasury & Debt Management


Md. Tajul Islam
Program Executive Coordinator (PEC)
SPFMS, Program, Finance Division


Mohammad Saiful Islam
Additional Secretary (Budget-1)
Finance Division, Ministry of Finance
&
National Program Director, SPFMS


28/08/2024
Dr. Md. Khairuzzaman Mozumder
Secretary
Finance Division, Ministry of Finance
&
HOPE, SPFMS

ANNUAL PROCUREMENT PLAN (GOODS)

Finance Ministry / Division-Finance

Agency : Finance Division

Procuring Entity Name & Code: N/A

Project /Programme Name & Code: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)

Budget : Development

Scheme Name: Strengthening the Capacity of Treasury and Debt Management Wing of Finance Division

Goods

Package No	Description of Procurement Packages Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estimated cost in Lac Taka	Time Code for Process	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Actual Cost (BDT)	Name of Supplier	Total Completion time including schedule of delivery	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
FDTDM-GD15	Computer Accessories	Nos		OTM/RFQ	PE	GoB	35.00	Planned Dates	20-Oct-24	03-Nov-24	10-Nov-24	17-Nov-24	24-Nov-24	22-Dec-24					
	Laptop		6					Planned Days		14	7	7	7	28	63				
	Desktop		5					Actual Date											
	Monitor (Big)		5					Actual Days											
	Printer (Big-Color)		2																
	Printer (Small)		3																
	Scanner (Large)		2																
FDTDM-GD16	Office Equipment	Nos		OTM/RFQ	PE	GoB	14.00	Planned Dates	20-Oct-24	03-Nov-24	10-Nov-24	17-Nov-24	24-Nov-24	22-Dec-24					
	Photocopier (Big-B/W)		2					Planned Days		14	7	7	7	28	63				
	Photocopier (Small-B/W)		1					Actual Date											
								Actual Days											
FDTDM-GD17	Printing and Binding	Nos	500	RFQ	PE	GoB	5.00	Planned Dates	15-Dec-24	25-Dec-24	25-Dec-24	30-Dec-24	04-Jan-25						
	MTDS, Debt Bulletin & Others							Planned Days		10	0	5	5		20				
								Actual Date											
								Actual Days											
FDTDM-GD18	Publication	Nos	500	RFQ	PE	GoB	5.00	Planned Dates	15-Dec-24	25-Dec-24	25-Dec-24	30-Dec-24	04-Jan-25						
	Debt Bulletin, MTDS & Others							Planned Days		10	0	5	5		20				
								Actual Date											
								Actual Days											
FDTDM-GD19	Computer Consumable	Nos		RFQ	PE	GoB	5.00	Planned Dates	15-Dec-24	25-Dec-24	25-Dec-24	30-Dec-24	04-Jan-25						
	Toner (76A) Scheme Office		8					Planned Days		10	0	5	5		20				
	Toner (5018C) TDM wing ministry		4					Actual Date											
	Head Phone		8					Actual Date											
	Web cam		5					Actual Days											
	Wireless mouse		1																
	Voice Recorder		1																
	Ram (32GB)		2																
	Hard Disk (8 terabite)		2																
FDTDM-GD20	Office Equipment	Nos	2	RFQ/OTM	PE	GoB	14.00	Planned Dates	20-Oct-24	03-Nov-24	10-Nov-24	17-Nov-24	24-Nov-24	22-Dec-24					
	Multi Touch Interactive Panel Board							Planned Days		14	7	7	7	28	63				
								Actual Date											
								Actual Days											
							Total=	78.00											

11

ANNUAL PROCUREMENT PLAN: Individual Consulting Services

Finance Ministry / Division-Finance

Agency : Finance Division

Procuring Entity Name & Code

Project /Programme Name & Code: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)

Budget : Development

Scheme Name: Strengthening the Capacity of Treasury and Debt Management Wing of Finance Division

Consulting Service (Individual)

Package No	Description of procurement package	Unit	Total Quantity	Procurement Method	Approving Authority	Source of Funds	Total cost (Actual/estimated) in Lac Tk.	Time Code for Process	Advertise Eol	Issue RFP	Proposal opening	Proposal Evaluation	Financial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Actual Cost (BDT)	Name of Consultant	Total time to Contract Signature	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
FDTDM-S1	Senior Consultant- MTDS& DSA	PM	1	SIC/SSS	HOPE	GoB	62.0	Planned Dates	10-Dec-24	N/A	31-Dec-24	7-Jan-25	14-Jan-25	21-Jan-25	28-Jan-25	4-Feb-25				
								Planned Days			21	7	7	7	7	7			56	
								Actual Dates												
								Actual Days												
FDTDM-S2	Senior Consultant- NTR	PM	1	SIC/SSS	HOPE	GoB	62.0	Planned Dates	14-Mar-24	N/A	4-Apr-24	11-Apr-24	18-Apr-24	25-Apr-24	2-May-24	9-May-24				
								Planned Days			21	7	7	7	7	7			56	
								Actual Dates												
								Actual Days												
FDTDM-S3	Senior Consultant- NSC	PM	1	SIC/SSS	HOPE	GoB	38.3	Planned Dates	14-Mar-24	N/A	4-Apr-24	11-Apr-24	18-Apr-24	25-Apr-24	2-May-24	9-May-24				
								Planned Days			21	7	7	7	7	7			56	
								Actual Dates												
								Actual Days												
FDTDM-S17	Senior Consultant- DSL	PM	1	SIC/SSS	HOPE	GoB	62.0	Planned Dates	10-Dec-24	N/A	31-Dec-24	7-Jan-25	14-Jan-25	21-Jan-25	28-Jan-25	4-Feb-25				
								Planned Days			21	7	7	7	7	7			56	
								Actual Dates												
								Actual Days												
FDTDM-S5	Senior Consultant- IT Support	PM	1	SIC/SSS	HOPE	GoB	38.0	Planned Dates	N/A	N/A	N/A	N/A	N/A	12-Jun-24						
								Planned Days												
								Actual Dates												
								Actual Days												
FDTDM-S6	Senior Consultant- IT Support	PM	1	SIC/SSS	HOPE	GoB	38.0	Planned Dates	N/A	N/A	N/A	N/A	N/A	12-Jun-24						
								Planned Days												
								Actual Dates												
								Actual Days												
FDTDM-S7	Senior Consultant- IT Support	PM	1	SIC/SSS	HOPE	GoB	62.0	Planned Dates	14-Mar-24	N/A	4-Apr-24	11-Apr-24	18-Apr-24	25-Apr-24	2-May-24	9-May-24				
								Planned Days			21	7	7	7	7	7			56	
								Actual Dates												
								Actual Days												
FDTDM-S18	Consultant- MTDS	PM	1	SIC/SSS	HOPE	GoB	48.3	Planned Dates	10-Dec-24	N/A	31-Dec-24	7-Jan-25	14-Jan-25	21-Jan-25	28-Jan-25	4-Feb-25				
								Planned Days			21	7	7	7	7	7			56	
								Actual Dates												
								Actual Days												
FDTDM-S19	Consultant- DSA	PM	1	SIC/SSS	HOPE	GoB	48.3	Planned Dates	10-Dec-24	N/A	31-Dec-24	7-Jan-25	14-Jan-25	21-Jan-25	28-Jan-25	4-Feb-25				
								Planned Days			21	7	7	7	7	7			56	
								Actual Dates												
								Actual Days												
FDTDM-S20	Consultant- NSC	PM	1	SIC/SSS	HOPE	GoB	48.3	Planned Dates	10-Dec-24	N/A	31-Dec-24	7-Jan-25	14-Jan-25	21-Jan-25	28-Jan-25	4-Feb-25				
								Planned Days			21	7	7	7	7	7				
								Actual Dates												
								Actual Days												
FDTDM-S9	Consultant- DBA	PM	1	SIC/SSS	HOPE	GoB	48.3	Planned Dates	14-Mar-24	N/A	4-Apr-24	11-Apr-24	18-Apr-24	25-Apr-24	2-May-24	9-May-24				
								Planned Days			21	7	7	7	7	7			56	
								Actual Dates												
								Actual Days												
FDTDM-S8	Consultant- IT Support	PM	3	SIC/SSS	HOPE	GoB	144.9	Planned Dates	14-Mar-24	N/A	4-Apr-24	11-Apr-24	18-Apr-24	25-Apr-24	2-May-24	9-May-24				
								Planned Days			21	7	7	7	7	7			56	
								Actual Dates												
								Actual Days												
FDTDM-S10	Junior Consultant- (Networkin and Hardware)	PM	1	SIC/SSS	HOPE	GoB	14.0	Planned Dates	N/A	N/A	N/A	N/A	N/A	12-Jun-24						
								Planned Days											0	
								Actual Dates												
								Actual Days												

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Consulting Service (Individual)

Package No	Description of procurement package	Unit	Total Quantity	Procurement Method	Approving Authority	Source of Funds	Total cost (Actual/estimate d) in Lac Tk.	Time Code for Process	Advertise Eol	Issue RFP	Proposal opening	Proposal Evaluation	Financial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Actual Cost (BDT)	Name of Consultant	Total time to Contract Signature	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
FDTDM-S13	Junior Consultant- (Networkin and Hardware)	PM	1	S/C/SSS	HOPE	GoB	13.3	Planned Dates	N/A	N/A	N/A	N/A	N/A	12-Jun-24					0	
								Planned Days												
								Actual Dates												
								Actual Days												
FDTDM-S11	Junior Consultant- (Networkin and Hardware)	PM	1	S/C/SSS	HOPE	GoB	20.7	Planned Dates	14-Mar-24	N/A	4-Apr-24	11-Apr-24	18-Apr-24	25-Apr-24	2-May-24	9-May-24			56	
								Planned Days			21	7	7	7	7	7				
								Actual Dates												
								Actual Days												
FDTDM-S12	Junior Consultant- (Networkin and Hardware)	PM	1	S/C/SSS	HOPE	GoB	20.7	Planned Dates	14-Mar-24	N/A	4-Apr-24	11-Apr-24	18-Apr-24	25-Apr-24	2-May-24	9-May-24			56	
								Planned Days			21	7	7	7	7	7				
								Actual Dates												
								Actual Days												
FDTDM-S14	Junior Consultant- (Networkin and Hardware)	PM	1	S/C/SSS	HOPE	GoB	20.7	Planned Dates	14-Mar-24	N/A	4-Apr-24	11-Apr-24	18-Apr-24	25-Apr-24	2-May-24	9-May-24			56	
								Planned Days			21	7	7	7	7	7				
								Actual Dates												
								Actual Days												
FDTDM-S15	Junior Consultant- Administration	PM	1	S/C/SSS	HOPE	GoB	16.1	Planned Dates	N/A	N/A	N/A	N/A	N/A	12-Jun-24					0	
								Planned Days												
								Actual Dates												
								Actual Days												
FDTDM-S16	Junior Consultant- Administration	PM	1	S/C/SSS	HOPE	GoB	13.3	Planned Dates	N/A	N/A	N/A	N/A	N/A	12-Jun-24					0	
								Planned Days												
								Actual Dates												
								Actual Days												
						Total=	819.90													

Annual PROCUREMENT PLAN: Consulting / Non-Consulting Services (Individual/Firm)

Finance Ministry / Division-Finance

Agency Finance Division

Procuring Entity Name & Code

Project / Programme Name & Code: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)

Scheme Name: Strengthening the Capacity of Treasury and Debt Management Wing of Finance Division

Package No	Description of procurement package Goods	Unit	Total Quantity	Procurement Method	Procurement Approving Authority	Source of Funds	Total cost in Lac Taka	Time Code for Process	Advertise Eol	Issue RFP	Proposal opening	Proposal Evaluation	Finacial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
FDTDN-PSN1	Shahayok Services (No of Shoyaok Service-02 for 12 months)	PM	2x12	OTM	PE	GoB	7.20	Planned Dates	20-Nov-24	4-Dec-24	4-Dec-24	11-Dec-24	18-Dec-24	25-Dec-24	1-Jan-25	8-Jan-25			
								Planned Days		14	7	7	7	7	7	7	56		
								Actual Dates											
								Actual Days											
						Total=	7.20												