



Finance Division, Ministry of Finance

“Scheme on Strengthening of State-owned Enterprises’ Governance”

**(ANNUAL PROCUREMENT PLAN)
FY 2024-2025**

**Strengthening Public Financial Management Program to Enable Service
Delivery (SPFMS)**

Date:

(ANNUAL PROCUREMENT PLAN)

FY 2024-2025

Summary of Procurement

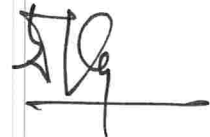
	BDT
	Amount in lac
Goods	106.00
Consultant Service Individual	432.82
Non-Consultant Service	35.31
Total	574.13



(Md. Sumsuddin)
Junior Consultant (Ex.)



(Md. Tajul Islam)
Program Executive Coordinator
(PEC) SPFMS



(Mohammad Saiful Islam)
Additional Secretary, Budget-1,
and
National Program Director
SPFMS



01/08/2024

(Secretary)
Finance Division,
Ministry of Finance

ANNUAL PROCUREMENT PLAN

Finance Ministry / Division-Finance

Agent Finance Division

Procuring Entity Name & Code

Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200

Budget : Development

Scheme Name: Scheme on Strengthening of State-owned Enterprises' Governance

Goods

Package No	Product Description	Measure of Unit	Total Quantity	Procurement Method & Pattern	Procurement Approving Authority	Estd. Cost in Lac Tk.	Time Code for Process	invita/ Advertise Tander	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Computer & Accessories															
SOE-G1E	1. Laptop Computer-10 2. Desktop Computer-20 4. Printer Big Size-2 5. Scanner-2	NUM	14	OTM	NPD	44.00	Planned Dates	10-Aug-24	26-Aug-24	9-Sep-24	16-Sep-24	23-Sep-24	21-Oct-24	86	
							Planned Days		16	14	7	7	28	72	60
							Actual Dates								
							Actual Days								
SOE-G2E	1. Laptop Computer-1 2. Desktop Computer-1 4. Printer Big Size-1 5. Scanner-1	NUM	4	RFQ	NPD	5.00	Planned Dates	15-Oct-24	22-Oct-24	22-Oct-24	29-Oct-24	1-Nov-24	8-Nov-24		
							Planned Days		7	0	7	3	7	24	
							Actual Dates								
							Actual Days								
Office Equipment															
SOE-G3E	1. Sarver Rak-1	NUM	1	RFQ	NPD	2.00	Planned Dates	16-Aug-24	23-Aug-24	23-Aug-24	30-Aug-24	2-Sep-24	9-Sep-24		
							Planned Days		7	0	7	3	7	24	
							Actual Dates								
							Actual Days								

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Office Furniture

SOE-G4E	1. Sofa Set-1 2. Multipurpose Shelf-3 3. File Cabinet-4 4. Executive Table-2 5. Desk Chair-5 6. Fixed Chair-5 7. File Cabinet-4 8. Coat Hanger-2	NUM	26	RFQ	NPD	5.00	Planned Dates	15-Aug-24	31-Aug-24	28-Sep-24	5-Oct-24	12-Oct-24	9-Nov-24	72	
							Planned Days		16	14	7	7	21	65	125
							Actual Dates								
							Actual Days								

Computer Consumables

SOE-G5E	Computer Consumables Toner-28	NUM	28	RFQ	NPD	5.00	Planned Dates	5-Jan-24	5-Jan-24	12-Jan-24	19-Jan-24	22-Jan-24	29-Jan-24		
							Planned Days		7	0	7	3	7		
							Actual Dates								
							Actual Days								

Award and Rewards

SOE-G6E	Award and Rewards-10	NUM	10	DPM	NPD	40.00	Planned Dates	10-Aug-24	10-Aug-24	17-Aug-24	24-Aug-24	27-Aug-24	3-Sep-24		
							Planned Days		7	0	7	3	7		
							Actual Dates								
							Actual Days								

Printing & Binding

SOE-G7E	Printing & Binding	NUM	Lot-1	RFQ	NPD	5.00	Planned Dates	16-Aug-24	16-Aug-24	23-Aug-24	30-Aug-24	2-Sep-24	9-Sep-24		
							Planned Days		7	0	7	3	7		
							Actual Dates								
							Actual Days								

Computer Software

Computer Software															
SOE-G8E	1. Windows 11-5 2. Visul Stidue -5	1	19	RFQ	NPD	5.00	Planned Dates	16-Aug-24	16-Aug-24	23-Aug-24	30-Aug-24	2-Sep-24	9-Sep-24		
							Planned Days		7	0	7	3	7		
							Actual Dates								
							Actual Days								
				Total	106.00										

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24

ANNUAL PROCUREMENT PLAN

Consultant Service Individual

Package No	Description of procurement package	Unit	Total Quantity	Procurement Method	Procurement Approving Authority	Source of Funds	Total cost in Lac Taka	Time Code for Process	Advertise EoI	Issue RFP	Proposal opening	Proposal Evaluation	Financial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Actual Cost (BDT)	Name of Consultant	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
SOE-S1	Sr. Consultant-Research Analysts (Independent Performance Evaluation, SOE grants and Turnaround Strategy)-1	PM	12	SIC/SSS	HOPE	GoB	50.00	Planned Dates	N/A	N/A	N/A	N/A	N/A	21-Jun-24	3-Jul-24	5-Jul-24		49.07	Md. Yusuf	Contract going upto 30/06/2025
								Planned Days							3	7	10			
								Actual Dates												
								Actual Days												
SOE-S4	Sr. Consultant-Research Analysts (Fiscal Risks Assessment)	PM	12	SIC/SSS	HOPE	GoB	46.00	Planned Dates	N/A	N/A	N/A	N/A	N/A	2-Nov-23	9-Nov-23	16-Nov-23		46.00	Mhedi Hayat Abbasi	Contract going upto 08/04/2024
								Planned Days							7	7	14			
								Actual Dates												
								Actual Days												
SOE-S5	Sr. Consultant-Research Analysts (Accounting and Property Management)	PM	12	SIC/SSS	HOPE	GoB	35.00	Planned Dates	N/A	N/A	N/A	N/A	N/A	2-Nov-23	9-Nov-23	16-Nov-23		32.2	Md. Kamruzzaman	Contract going upto 08/11/2024
								Planned Days							7	7	14			
								Actual Dates												
								Actual Days												
SOE-S8	Senior IT Consultant	PM	12	SIC/SSS	HOPE	GoB	35.00	Planned Dates	N/A	N/A	N/A	N/A	N/A	21-Jun-24	3-Jul-24	5-Jul-24		34.37	Kazi Zillur Rahman	Contract going upto 30/06/2025
								Planned Days							7	2	9			
								Actual Dates												
								Actual Days												
SOE-S9	Consultant-Research Analysts (Independent performance Evaluation SOE grants and Turnaround Strategy)-1	PM	12	SIC/SSS	HOPE	GoB	24.00	Planned Dates	N/A	N/A	N/A	N/A	N/A	21-Jun-24	3-Jul-24	5-Jul-24		23.00	Kamal Kumar Sarker	Contract going upto 31/12/2024
								Planned Days							3	7	10			
								Actual Dates												
								Actual Days												
SOE-S10	Consultant-Research Analysts (Independent performance Evaluation SOE grants and Turnaround Strategy)-2	PM	12	SIC/SSS	HOPE	GoB	24.00	Planned Dates	N/A	N/A	N/A	N/A	N/A	21-Jun-24	3-Jul-24	5-Jul-24		23.77	Mahmudul Mannan Toy	Contract going upto 30/06/2025
								Planned Days							3	7	10			
								Actual Dates												
								Actual Days												

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Package No	Description of procurement package	Unit	Total Quantity	Procurement Method	Procurement Approving Authority	Source of Funds	Total cost in Lac Taka	Time Code for Process	Advertise EoI	Issue RFP	Proposal opening	Proposal Evaluation	Financial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Actual Cost (BDT)	Name of Consultant	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
SOE-S14	Consultant-Research Analysts (Debt and Contingent Liabilities)-1	PM	12	SIC/SSS	HOPE	GoB	22.00	Planned Dates	N/A	N/A	N/A	N/A	N/A	21-Jun-24	3-Jul-24	5-Jul-24		10.74	Md. Jamal Uddin Khan	Contract going upto 31/12/2024
								Planned Days							3	7	10			
								Actual Dates												
								Actual Days												
SOE-S16	Consultant-Research Analysts (Legal, Rules & Regulations)-1	PM	12	SIC/SSS	HOPE	GoB	42.00	Planned Dates	15-Jul-24	16-Jul-24	1-Aug-24	8-Aug-24	15-Aug-24	18-Aug-24	25-Aug-24	1-Sep-24				
								Planned Days		1	16	7	7	3	7	7	48			
								Actual Dates												
								Actual Days												
SOE-S18	Consultant-Office Management	PM	12	SIC/SSS	HOPE	GoB	21.47	Planned Dates	N/A	N/A	N/A	N/A	N/A	21-Jun-24	3-Jul-24	5-Jul-24		21.47	Md. Nuruzzaman	Contract going upto 30/06/2025
								Planned Days							3	7	10			
								Actual Dates												
								Actual Days												
SOE-S19	IT Consultant (Programmer)-1	PM	12	SIC/SSS	HOPE	GoB	21.50	Planned Dates	N/A	N/A	N/A	N/A	N/A	21-Jun-24	3-Jul-24	5-Jul-24		21.34	Md. Sohel Sarif Talukder	Contract going upto 30/06/2025
								Planned Days							3	7	10			
								Actual Dates												
								Actual Days												
SOE-S20	IT Consultant (Programmer)-2	PM	12	SIC/SSS	HOPE	GoB	20.00	Planned Dates	N/A	N/A	N/A	N/A	N/A	21-Jun-24	3-Jul-24	5-Jul-24		18.00	Tanjila Haque	Contract going upto 19/11/2024
								Planned Days							12	2	14			
								Actual Dates												
								Actual Days												
SOE-S21	IT Consultant (Programmer)-3	PM	12	SIC/SSS	HOPE	GoB	19.00	Planned Dates	N/A	N/A	N/A	N/A	N/A	2-Nov-23	9-Nov-23	16-Nov-23		18.67	Md. Zahid Abdullah	Contract going upto 11/11/2024
								Planned Days							7	7	14			
								Actual Dates												
								Actual Days												

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31

Package No	Description of procurement package	Unit	Total Quantity	Procurement Method	Procurement Approving Authority	Source of Funds	Total cost in Lac Taka	Time Code for Process	Advertise EoI	Issue RFP	Proposal opening	Proposal Evaluation	Financial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Actual Cost (BDT)	Name of Consultant	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
SOE-S22	IT Consultant (Programmer)-4	PM	12	SIC/SSS	HOPE	GoB	20.00	Planned Dates	N/A	N/A	N/A	N/A	N/A	2-Nov-23	9-Nov-23	16-Nov-23		18.00	Woaraka Been Mahbub	Contract going upto 22/11/2024
								Planned Days							7	7	14			
								Actual Dates												
								Actual Days												
SOE-S27	Junior IT Consultant (Hardware)	PM	12	SIC/SSS	HOPE	GoB	10.00	Planned Dates	N/A	N/A	N/A	N/A	N/A	2-Nov-23	9-Nov-23	16-Nov-23		8.00	Md. Atikur Rahman	Contract going upto 11/11/2024
								Planned Days							7	7	14			
								Actual Dates												
								Actual Days												
SOE-S28	Junior Consultant Executive-1	PM	12	SIC/SSS	HOPE	GoB	11.50	Planned Dates	N/A	N/A	N/A	N/A	N/A	21-Jun-24	3-Jul-24	5-Jul-24		11.5	Md. Abu Hena Mostofa Kamal	Contract going upto 30/06/2025
								Planned Days							3	7	10			
								Actual Dates												
								Actual Days												
SOE-S29	Junior Consultant Executive-2	PM	12	SIC/SSS	HOPE	GoB	10.35	Planned Dates	N/A	N/A	N/A	N/A	N/A	21-Jun-24	3-Jul-24	5-Jul-24		10.35	Nazmoon Naher	Contract going upto 30/06/2025
								Planned Days							3	7	10			
								Actual Dates												
								Actual Days												
SOE-S30	Junior Consultant Executive-3	PM	12	SIC/SSS	HOPE	GoB	11.00	Planned Dates	N/A	N/A	N/A	N/A	N/A	21-Jun-24	3-Jul-24	5-Jul-24		10.73	Marufa Binte Hossain	Contract going upto 30/06/2025
								Planned Days							3	7	10			
								Actual Dates												
								Actual Days												
SOE-S31	Junior Consultant Executive-4	PM	12	SIC/SSS	HOPE	GoB	10.00	Planned Dates	N/A	N/A	N/A	N/A	N/A	21-Jun-24	3-Jul-24	5-Jul-24		9.51	S. M. Mohaiminul Islam	Contract going upto 30/06/2025
								Planned Days							3	7	10			
								Actual Dates												
								Actual Days												
Total =							432.82													

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ANNUAL PROCUREMENT PLAN: Non Consulting Services (Firm)

Ministry/Division: Ministry of Finance

Agency : Finance Division

Procuring Entity Name & Code: NA

Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200

Scheme Name: Scheme on Strengthening of State-owned Enterprises' Governance

Budget : Development

Non Consulting Service

Package No	Description of procurement package Goods	Unit	Total Quantity	Procurement Method	Procurement Approving Authority	Source of Funds	Total cost in Lac Taka	Time Code for Process	Advertise EoI	Issue RFP	Proposal opening	Proposal Evaluation	Financial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Actual Cost (BDT)	Name of Consultant	Time for Completion of Contract	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	21
SOE-S2	Shahayok Services (No of Shoyaok Service-03, Offic cleaner-3 for 12 months)	PM	12x6	SSS/OTM	HOPE	GoB	15.31	Planned Dates	N/A	N/A	N/A	N/A	N/A	21-Jun-24	3-Jul-24	5-Jul-24		15.36	Faiza Enterprises	Contract going upto 30/06/2025	Running
								Planned Days							3	7	10				
								Actual Dates													
								Actual Days													
						Total	15.31														





ANNUAL PROCUREMENT PLAN: Consulting Services (Firm)

Ministry/Division: Ministry of Finance

Agency : Finance Division

Procuring Entity Name & Code: NA

Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200

Budget : Development

Scheme Name: Scheme on Strengthening of State-owned Enterprises' Governance

Non Consulting Services

Package No	Description of procurement package Goods	Unit	Total Quantity	Procurement Method	Procurement Approving Authority	Source of Funds	Total cost in Lac Taka	Time Code for Process	EoI Issue	Issue RFP	Proposal opening	Proposal Evaluation	Financial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Actual Cost (BDT)	Name of Consultant	Time for Completion of Contract	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
SOE-S2E	Survey	Nos	1	QCBS/SSS	HoPE	GoB	20.00	Planned Dates	15-Nov-24	6-Dec-24	20-Dec-24	27-Dec-24	3-Jan-25	6-Jan-25	13-Jan-25	20-Jan-25					
								Planned Days		21	14	7	7	3	7	7	66				
								Actual Dates													
								Actual Days													
						Total=	20.00														

Total= 35.31

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