

Government of the People's Republic of Bangladesh



Finance Division, Ministry of Finance

Scheme on PFM Reforms Leadership, Coordination and Monitoring

ANNUAL PROCUREMENT PLAN FY 2024-25

**Strengthening Public Financial Management Program to Enable Service
Delivery (SPFMS)**

Date: ০২ - ০৬ - ২০২৫

ANNUAL PROCUREMENT PLAN FY 2024-25

Summary of Procurement

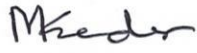
BDT (in Lac Taka)

Procurement Types	Estimated Cost	
	Current	Proposed
<u>Goods</u>		
OTM	348.50	348.50
RFQ	27.50	23.00
Sub-Total (A):	376.00	371.50
<u>Services</u>		
Individual Consultant Services	1285.72	1,142.06
Consulting Firm Services	105.00	105.00
Non Consulting Services	185.00	185.00
Sub-Total (B):	1,575.72	1,432.06
Grand Total (A+B)	1,951.72	1,803.56


(Sadia Naznin)
27.05.25
Junior Consultant (Executive)
SPFMS, Finance Division,
Ministry of Finance


(Tanima Tasmin)
27.05.25
Program Executive & Coordinator
SPFMS, Finance Division, Ministry of Finance


(Bilquis Jahan Rimi)
Additional Secretary (Budget-1)
Finance Division, Ministry of
Finance
&
National Program Director, SPFMS


(Dr. Md Khairuzzaman Mozumder)
Secretary
Finance Division, Ministry of Finance
&
HOPE, SPFMS

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Summary of Procurement

BDT (in Lac)

Type	Current		Proposed	
	package Number	Current Amount	package Number	Current Ammount
Goods	9	376.00	9	371.50
Service (Individual)	38	1,285.72	38	1,142.06
Service (Firm)	1	105.00	1	105.00
Non Consulting Service	2	185.00	2	185.00
Total	50	1951.72	50	1803.56







ANNUAL PROCUREMENT PLAN 2024-25

Ministry: Ministry of Finance

Agency: Finance Division

Program Name: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)

Scheme Name: Scheme on PFM Reforms Leadership, Coordination & Monitoring

Budget : Development

Goods

Package No	Description	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estimated Cost in Lac Tk.	Time Code for Process	invitation/ Advertise Tender	Tender Opening	Tender Evaluation	Appraisal to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract	Contact Value	Name of Supplier	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17			18
1	FD-GD48	Computer and Accessories		OTM	NPD	IDA/GoB	48.50	Planned Dates	15-Sep-24	01-Oct-24	15-Oct-24	22-Oct-24	29-Oct-24	26-Nov-24		24-Feb-25	48.03	smart Technologies (BD) Ltd	Completed
		Desktop Computer (Sch-0, IPF-6)	Nos. 6					Planned Days	0	16	14	7	7	28	72	90			
		Laptop Computer (Sch-6, IPF-10)	Nos. 16					Actual Dates	28-Nov-24	18-Dec-24	20-Jan-25	20-Jan-25	20-Jan-25	30-01-25	63	90			
		Laser Printer Small (Sch-0, IPF-5)	Nos. 5																
		Photocopier for (Sch-1, IPF-1)	Nos. 2																
2	FD-GD49	Office Equipments		RFQ	NPD	IDA/GoB		Planned Dates	08-Apr-25	15-Apr-25	15-Apr-25	18-Apr-25	19-Apr-25	22-Apr-25		07-May-25			Dropped
		Oven for IPF	Nos. 2					Planned Days	0	7	0	3	1	3	14	15			
		Electronic Display for IPF	Nos. 1					Actual Dates											
		Paper Shredder for Scheme	Nos. 1																
		Floor Cleaning Machine for Scheme	Nos. 1																
3	FD-GD50	Interior Decoration for Scheme Office		RFQ	NPD	IDA/GoB	4.50	Planned Dates	08-Sep-24	15-Sep-24	15-Sep-24	22-Sep-24	25-Sep-24	28-Sep-24		12-Oct-24	4.47	Bulce Enterprise	Completed
		File Cabinet	Sft. 82					Planned Days	0	7	0	7	3	3	20	14			
		Office Chair	Nos. 10					Actual Dates	27.11.24	04.12.24	04.12.24	23.12.24	24.12.24						
4	FD-GD51	Stationary, Cleaning and Washing Items		RFQ	NPD	IDA/GoB	4.00	Planned Dates	08-Dec-24	15-Dec-24	15-Dec-24	22-Dec-24	25-Dec-24	28-Dec-24		11-Jan-25	3.90	Hazi enterprise	Completed
			LS					Planned Days	0	7	0	7	3	3	20	14			
			LS					Actual Dates	25.11.24	28.11.24	28.11.24	10.12.24	11.12.24						
5	FD-GD52	Computer Consumables		RFQ	NPD	IDA/GoB	4.50	Planned Dates	15-Feb-25	22-Feb-25	22-Feb-25	01-Mar-25	04-Mar-25	07-Mar-25		21-Mar-25	4.47	Fahim enterprise	Completed
			LS					Planned Days	0	7	0	7	3	3	20	14			
			LS					Actual Dates	29.01.25	04.02.25	04.02.25	17.02.25	17.02.25						
6	FD-GD53	Printing and Binding-1		RFQ	NPD	IDA/GoB	3.50	Planned Dates	22-Sep-24	29-Sep-24	29-Sep-24	06-Oct-24	09-Oct-24	12-Oct-24		26-Oct-24	3.49	Omasis Printers	Completed
		10th Semi-Annual Progress Report	Copies 250					Planned Days	0	7	0	7	3	3	20	14			
		M&E Guideline	Copies 250					Actual Dates	20.01.25	26.01.25	26.01.25	04.02.25	12.02.25						
7	FD-GD54	Printing and Binding-2		RFQ	NPD	IDA/GoB	2.00	Planned Dates	23-Mar-25	30-Mar-25	30-Mar-25	06-Apr-25	09-Apr-25	12-Apr-25		19-Apr-25	1.60	Omasis Printers	Completed
		11th Semi-Annual Progress Report	Copies 250					Planned Days	0	7	0	7	3	3	20	7			
								Actual Dates	16-Apr-25	22-Apr-25	22-Apr-25		13.05.2025						
8	FD-GD55	Office Equipments		RFQ	NPD	IDA/GoB	4.50	Planned Dates	26-Feb-25	05-Mar-25	05-Mar-25	08-Mar-25	09-Mar-25	12-Mar-25		27-Mar-25	3.58	Archvista	Completed
		Indoor Floor Stand Alone Digital Signage Multimedia LCD Display for SPFMS Office	Nos. 1					Planned Days	0	7	0	3	1	3	14	15			
								Actual Dates	06-Apr-25	15-Apr-25	15-Apr-25		24-Apr-25						
9	FD-GD56	Computer Software		OTM	NPD	IDA/GoB	300.00	Planned Dates	03-Mar-25	24-Mar-25	07-Apr-25	08-Apr-25	09-Apr-25	07-May-25		28-May-25	199.76	Global Brand Pvt.	Completed
		MS Office (Original Licence)	Nos. 400					Planned Days	0	21	14	1	1	28	65	21			
								Actual Dates	27-Apr-25	29-Apr-25	18-May-25		19-May-25						

Sub-Total 371.50

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ANNUAL PROCUREMENT PLAN 2024-25

Ministry: Ministry of Finance

Agency: Finance Division

Procuring Entity Name & Code NA

Program Name: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)

Scheme Name: Scheme on PFM Reforms Leadership, Coordination & Monitoring

Budget : Development

Consulting Services (Individual)

Package No	Description	Unit	Qty.	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estimated Cost in Lac Tk.	Time Code for Process	Advertise EoI	Issue RFP	Proposal opening	Proposal Evaluation	Financial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract	Name of Consultant	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
1	FD-S1	PEC (PFM Reforms & Change Management)	Months	12	SIC/SSS	HOPE	IDA/GoB	59.80	Planned Dates	NA	NA	NA	NA	NA	NA	NA	NA	30-Jun-25	Tanima Tasmin	upto 30 June, 2025
									Planned Days		21	14	-	7	7	28	77	365		
									Actual Dates											
2	FD-S2	PEC (Macro Economics & Debt Management)	Months	12	SIC/SSS	HOPE	IDA/GoB		Planned Dates	12-Mar-25	-	02-Apr-25	16-Apr-25	-	23-Apr-25	30-Apr-25	28-May-25	28-May-26		Dropped
									Planned Days		21	14	-	7	7	28	77	365		
									Actual Dates											
3	FD-S3	PEC (Budget and Expenditure Management)	Months	12	SIC/SSS	HOPE	IDA/GoB	61.33	Planned Dates	01-Sep-24	-	29-Sep-24	13-Oct-24	-	20-Oct-24	27-Oct-24	24-Nov-24	24-Nov-25	Dr. Abdur Rahim	upto 21 January, 2026
									Planned Days			14	-	7	7	28	84	365		
									Actual Dates	01-Sep-24		09-Oct-24	12-Nov-24		13-Nov-24	17-Nov-24	22-Jan-25			
4	FD-S4	PEC (IBAS++ & BACS)	Months	12	SIC/SSS	HOPE	IDA/GoB	57.50	Planned Dates	NA	NA	NA	NA	NA	NA	NA	NA	12-Nov-25	Muhammad Anisuzzaman	upto 12 November, 2025
									Planned Days		21	14	-	7	7	28	77	365		
									Actual Dates											
5	FD-S5	PEC (SOE Governance)	Months	12	SIC/SSS	HOPE	IDA/GoB	55.20	Planned Dates	NA	NA	NA	NA	NA	NA	NA	NA	23-Aug-25	Md. Tajul Islam	upto 23 August, 2025
									Planned Days											
									Actual Dates											
6	FD-S6	PEC (Payments, Pensions & Financial Reporting)	Months	12	SIC/SSS	HOPE	IDA/GoB	58.27	Planned Dates	05-Jul-24	-	08-Sep-24	22-Sep-24	-	29-Sep-24	06-Oct-24	03-Nov-24	03-Nov-25	Dr. Mahfuza Begum	upto 07 January, 2026
									Planned Days		65	14	-	7	7	28	121	365		
									Actual Dates	03-Jul-24		08-Sep-24	12-Nov-24		13-Nov-24	17-Nov-24	08-Jan-24	365		
7	FD-S7	PEC (Domestic Revenue Mobilization, Accountability Oversight, Planning & Procurement)	Months	12	SIC/SSS	HOPE	IDA/GoB	53.67	Planned Dates	01-Sep-24	-	29-Sep-24	13-Oct-24	-	20-Oct-24	27-Oct-24	24-Nov-24	24-Nov-25	Md. Firoz Khan	upto 18 January, 2026
									Planned Days		28	14	-	7	7	28	84	365		
									Actual Dates	01-Sep-24		09-Oct-24	12-Nov-24		13-Nov-24	17-Nov-24	19-Jan-25			
8	FD-S8	PEC (Internal Audit and Audit Follow-up, Public Sector Performance Management, and Parliamentary Oversight)	Months	12	SIC/SSS	HOPE	IDA/GoB	64.40	Planned Dates	01-Sep-24	-	29-Sep-24	13-Oct-24	-	20-Oct-24	27-Oct-24	24-Nov-24	24-Nov-25	Md. Rafiqul Islam	upto 09 December, 2025
									Planned Days		28	14	-	7	7	28	84	365		
									Actual Dates	01-Sep-24		09-Oct-24	12-Nov-24		13-Nov-24	17-Nov-24	10-Dec-24			
9	FD-S9	Senior Consultant (Monitoring and Evaluation)	Months	12	SIC/SSS	HOPE	IDA/GoB	52.13	Planned Dates	NA	NA	NA	NA	NA	NA	NA	NA	23-Sep-25	Rukhsana Hasin, ndc	upto 23 September, 2025
									Planned Days											
									Actual Dates											
10	FD-S10	Senior Consultant (Procurement Specialist)	Months	12	SIC/SSS	HOPE	IDA/GoB		Planned Dates	12-Mar-25	-	02-Apr-25	16-Apr-25	-	23-Apr-25	30-Apr-25	28-May-25	28-May-26		Dropped
									Planned Days		21	14	-	7	7	28	77	365		
									Actual Dates											

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Consulting Services (Individual)

Package No	Description	Unit	Qty.	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estimated Cost in Lac Tk.	Time Code for Process	Advertise EoI	Issue RFP	Proposal opening	Proposal Evaluation	Financial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract	Name of Consultant	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
2	FD-S22	Consultant (Finance and Accounts Manager)	Months	12	SIC/SSS	HOPE	IDA/GoB	29.90	Planned Dates	NA	NA	NA	NA	NA	NA	NA		30-Jun-25	Md. Shahed Hasan	upto 30 June, 2025
									Planned Days											
									Actual Dates											
3	FD-S23	Consultant (Office Manager)	Months	18	SIC/SSS	HOPE	IDA/GoB	29.13	Planned Dates	NA	NA	NA	NA	NA	NA	NA		31-Dec-25	Mohammad Moshir Rahman	upto 31 December, 2025
									Planned Days											
									Actual Dates											
4	FD-S24	IT Consultant (Programmer)	Months	12	SIC/SSS	HOPE	IDA/GoB	22.00	Planned Dates	NA	NA	NA	NA	NA	NA	NA		21-Feb-25	Muhammad Zia Uddin	Upto 21 February, 2026
									Planned Days											
									Actual Dates											
5	FD-S25	Jr. IT Consultant	Months	12	SIC/SSS	HOPE	IDA/GoB	13.00	Planned Dates	01-Sep-24	-	22-Sep-24	06-Oct-24	-	13-Oct-24	20-Oct-24	17-Nov-24	17-Nov-25		
									Planned Days			21	14	-	7	7	77	365		
									Actual Dates	11-Nov-24		03-Dec-24	27-Mar-25		21-May-25					
6	FD-S26	Jr. Consultant (Assistant Office Manager)	Months	12	SIC/SSS	HOPE	IDA/GoB	17.63	Planned Dates	NA	NA	NA	NA	NA	NA	NA		30-Jun-25	Mohammad Raufur Rahman	upto 30 June, 2025
									Planned Days											
									Actual Dates											
7	FD-S27	Jr. Consultant-Accounts-1	Months	12	SIC/SSS	HOPE	IDA/GoB	17.63	Planned Dates	NA	NA	NA	NA	NA	NA	NA		30-Jun-25	Md. Abdur Rahman	upto 30 June, 2025
									Planned Days											
									Actual Dates											
8	FD-S28	Jr. Consultant-Accounts-2	Months	12	SIC/SSS	HOPE	IDA/GoB	13.80	Planned Dates	NA	NA	NA	NA	NA	NA	NA		30-Jun-25	Nazmus Shahdat	upto 30 June, 2025
									Planned Days											
									Actual Dates											
9	FD-S29	Jr. Consultant- Executive-1	Months	12	SIC/SSS	HOPE	IDA/GoB	17.63	Planned Dates	NA	NA	NA	NA	NA	NA	NA		30-Jun-25	Md. Masud Rana	upto 30 June, 2025
									Planned Days											
									Actual Dates											
10	FD-S30	Jr. Consultant- Executive-2	Months	12	SIC/SSS	HOPE	IDA/GoB	15.33	Planned Dates	NA	NA	NA	NA	NA	NA	NA		30-Jun-25	Tanzia Rahman Chowdhury	upto 30 June, 2025
									Planned Days											
									Actual Dates											
11	FD-S31	Jr. Consultant- Executive-3	Months	12	SIC/SSS	HOPE	IDA/GoB	14.57	Planned Dates	NA	NA	NA	NA	NA	NA	NA		30-Jun-25	Muhammad Sumsuddin	upto 30 June, 2025
									Planned Days											
									Actual Dates											
12	FD-S32	Jr. Consultant- Executive-4	Months	12	SIC/SSS	HOPE	IDA/GoB	14.57	Planned Dates	NA	NA	NA	NA	NA	NA	NA		30-Jun-25	Md. Hafizul Islam	upto 30 June, 2025
									Planned Days											
									Actual Dates											
13	FD-S33	Jr. Consultant- Executive-5	Months	12	SIC/SSS	HOPE	IDA/GoB	14.57	Planned Dates	NA	NA	NA	NA	NA	NA	NA		30-Jun-25	Md Masud	upto 30 June, 2025
									Planned Days											
									Actual Dates											

ANNUAL PROCUREMENT PLAN 2024-25

Ministry: Ministry of Finance

Agency: Finance Division

Procuring Entity Name & Code NA

Program Name: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)

Scheme Name: Scheme on PFM Reforms Leadership, Coordination & Monitoring

Budget : Development

Consulting Services (Firm)

Package No	Description	Unit	Qty.	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estimated Cost in Lac Tk.	Time Code for Process	Advertise EoI	Issue RFP	Proposal opening	Proposal Evaluation	Financial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract	Contact Value	Name of Firm/consultant	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	
FD-SF1	Research on State of The Real Economy: A Study on Household Economic Realities and Policy Options Towards Strengthening Economic Democracy	Weeks	10	QCBS	HOPE	IDA/GoB	105.00	Planned Dates	20-Feb-25	20-Jan-25	21-Mar-25	04-Apr-25	07-Apr-25	10-Apr-25	13-Apr-25	20-Apr-25		29-Jun-25	99.21	PPRC	Completed
								Planned Days			29	14	3	3	3	7	59	70			
								Actual Dates	20-Jan-25		18-Feb-25	19-Mar-25	09-Apr-25	13-Apr-25		16-Apr-25					

Sub-Total: 105.00





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ANNUAL PROCUREMENT PLAN 2024-25

Ministry: Ministry of Finance

Agency: Finance Division

Procuring Entity Name & Code NA

Program Name: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)

Scheme Name: Scheme on PFM Reforms Leadership, Coordination & Monitoring

Budget : Development

Non Consulting Services

Package No	Description	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estimated Cost in Lac Tk.	Time Code for Process	Invitation/Advertise Tander	Tender Opening	Tender Evaluation	Appraisal to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract	Name of Service Provider	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17		
FD-NS1	Services to be Outsourced	Months	12	OTM	HOPE/NPD	IDA/GoB	57.00	Planned Dates	NA	NA	NA	NA	NA	NA		30-Jun-25	Faiza Enterprise	
	Sohayok-6 persons							Planned Days							0			
	Cleaning-3 persons							Actual Dates					01-Jul-24					
	Security Services-4 persons																	
FD-NS2	Transport Services-1	Months	12	OTM	HOPE/NPD	IDA/GoB	128.00	Planned Dates	NA	NA	NA	NA	NA	NA		30-Jun-25	Hasan Enterpeise	
	Premium Car-1 nos.							Planned Days							0			
	Car-8 nos.							Actual Dates					01-Jul-24					
	Micro Bus-2 nos.																	

Total = 185.00

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