

Government of the People's Republic of Bangladesh



Finance Division, Ministry of Finance

Scheme on Improving Pension Management System and Quality and Timeliness of
Financial Reporting

(ANNUAL PROCUREMENT PLAN)
FY 2024-25

**Strengthening Public Financial Management Program to Enable Service
Delivery (SPFMS)**

Date: ২০/৯/২০২৩

298

(ANNUAL PROCUREMENT PLAN)
FY 2024-2025

Summary of Procurement

	BDT (in Lac)
Goods	166.00
Service (Individual)	738.94
Service (Firm)	-
Non Consulting Service	10.00
Total	914.94


20.01.25

(Sadia Naznin)
Junior Consultant
(Executive)


20.01.25

(Tanima Tasmin)
PEC (Pension & Fund
Management)



(Bilquis Jahan Rimi)
National Program Director



(Secretary)
FD, MoF

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(ANNUAL PROCUREMENT PLAN)
FY 2024-2025

Summary of Procurement

Type	BDT (in Lac)			
	Current		Proposed	
	package Number	Current Amount	package Number	Current Ammount
Goods	10	138.00	12	166.00
Service (Individual)	38	743.94	33	738.94
Service (Firm)	-	-	-	-
Non Consulting Service	1	9.50	1	10.00
Total	49	891.44	46	914.94

Signature

ANNUAL PROCUREMENT PLAN: 2024-25 FY

Ministry/Division-Finance Division

Agency : Finance Division

Procuring Entity Name & Code

Project /Programme Name & Code: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)

Scheme Name: Improving Pension Management System and Quality and Timeliness of Financial Reporting

Budget : Development

Goods

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estimated Cost (in Lac Tk.)	Contract value	Time Code for Process	invita/ Advertise Tender	Tender Opening	Tender Evaluation	Appraisal to Award	Notification of Award	Signing of Contract	Name of Supplier	Total time to Contract Signature	Time for Completion of Contract	Remarks
1	2	3	4	5	6	7	8		9	10	11	12	13	14	15		16	17	18
1	FDP-GD46 Interior Decoration	LS	LS	OTM	HOPE/ NPD	IDA/GoB		37.00	Planned Dates							Safa Interior & Design			Complete
									Planned Days										
									Actual Dates	04-06-24	19-06-24	30-07-24		31-07-24	14-08-24				
2	FDP-GD58 Telecommunication Equipment	nos		RFQ	HOPE/ NPD	IDA/GoB		2.65	Planned Dates							IR Technologies & Solution Limited			Complete
	PABX Telephone Set and others		17						Planned Days										
	Master Set		2						Actual Dates	22-09-24	26-09-24	26-09-24							
	PABX Machine		1																
3	FDP-GD59 Camera and Accessories	nos		RFQ	HOPE/ NPD	IDA/GoB	3.00		Planned Dates	15-Jan-25	22-Jan-25	27-Jan-25	30-Jan-25	04-Feb-25	09-Feb-25			24-Feb-25	Processing
	CC Tv Camera Set		5						Planned Days	0	7	5	3	5	5		25	15	
	NVR, Monitor, HDD		1						Actual Dates										
	Accessories		as per need																
4	FDP-GD60 Video Tutorial Making	LS	LS	RFQ	HOPE/ NPD	IDA/GoB	5.00		Planned Dates	01-Feb-25	08-Feb-25	13-Feb-25	16-Feb-25	21-Feb-25	26-Feb-25			13-Mar-25	
									Planned Days	0	7	5	3	5	5		25	15	
									Actual Dates										
5	FDP-GD61 Computer Software	nos		OTM	HOPE/ NPD	IDA/GoB	100.00		Planned Dates	25-Jan-25	12-Feb-25	05-Mar-25	19-Mar-25	26-Mar-25	23-Apr-25				
	Adobe Acrobat writer pro-		5						Planned Days	0	18	21	14	7	28		88		
	Anit Virus		35						Actual Dates										
	Zoon pro		1																
	Network monitoring system		1																
	DevOps tool		1																
	Microsoft Visio plan2		1																
	Microsoft visual studio 2022 professional		6																
	Any desk standard		17																
6	FDP-GD62 Computer Accessories (Consumable)	nos		RFQ	HOPE/ NPD	IDA/GoB		3.14	Planned Dates							Global Brand Pvt. Ltd			Complete
	Toner		16						Planned Days										
	Mouse		10						Actual Dates	21-08-24	01-09-24	01-09-24		17-09-24					
	Keyboard		10																
	Multi plug		5																
	External HDD 1 TB		1																
	External SSD 2 TB		1																
	External HDD 8 TB		1																
	External SDD 1 TB		1																
	Pen drive 128gb		5																
	Headphone		7																
	Mouse		10																

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estimated Cost (in Lac Tk.)	Contract value	Time Code for Process	invita/ Advertise Tender	Tender Opening	Tender Evaluation	Appraisal to Award	Notification of Award	Signing of Contract	Name of Supplier	Total time to Contract Signature	Time for Completion of Contract	Remarks
1	2	3	4	5	6	7	8		9	10	11	12	13	14	15		16	17	18
7	FDP-GD64 Interior Decoration	LS	LS	RFQ	HOPE/ NPD	IDA/GoB	3.00		Planned Dates							Safa Interior & Design			Complete
									Planned Days										
									Actual Dates	03.11.24	07.11.24	07.11.24		17.11.24					
8	FDP-GD65 Office Equipment	nos		RFQ	HOPE/ NPD	IDA/GoB	5.00		Planned Dates	01-Mar-25	08-Mar-25	13-Mar-25	16-Mar-25	21-Mar-25	26-Mar-25			10-Apr-25	
			1						Planned Days	0	7	5	3	5	5		25	15	
			1						Actual Dates										
			1						Actual Dates										
			1																
9	FDP-GD66 Printing & Binding	LS	LS	RFQ	HOPE/ NPD	IDA/GoB	5.00		Planned Dates							RM Corporation			Complete
									Planned Days										
									Actual Dates	03.11.24	10.11.24	10.11.24		17.11.24					
10	FDP-GD67 ICT Equipments	nos		OTM	HOPE/ NPD	IDA/GoB	30.00		Planned Dates	15-Jan-25	31-Jan-25	07-Feb-25	14-Feb-25	21-Feb-25	21-Mar-25		88		Processing
			2						Planned Days		18	21	14	7	28		88		
			2						Actual Dates										
			1																
			1																
11	FDP-GD68 Computer Accessories (Consumable)	nos		RFQ	HOPE/ NPD	IDA/GoB	5.00		Planned Dates	15-Feb-25	05-Mar-25	26-Mar-25	09-Apr-25	16-Apr-25	14-May-25				
			2						Planned Days	0	18	21	14	7	28		88		
			10						Actual Dates										
			24																
			3																
12	FDP-GD69 Office Equipment	nos		RFQ	HOPE/ NPD	IDA/GoB	5.00		Planned Dates	15-Feb-25	03-Mar-25	10-Mar-25	17-Mar-25	24-Mar-25	21-Apr-25		88		
			5						Planned Days		18	21	14	7	28		88		
									Actual Dates										
13	FDP-GD70 Computer Accessories	nos		RFQ	HOPE/ NPD	IDA/GoB	5.00		Planned Dates	15-Mar-25	31-Mar-25	07-Apr-25	14-Apr-25	21-Apr-25	19-May-25		88		
			1						Planned Days		18	21	14	7	28		88		
									Actual Dates										
				Total			166.00												

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ANNUAL PROCUREMENT PLAN, 2024-25 FY: Consulting Services (Individual)

Ministry/Division-Fince Division

Agency : Fince Division

Procuring Entity me & Code

Project/Programme me & Code: Strengthening Public Fincial Magement Program to Eble Service Delivery (SPFMS)

Scheme me: Improving Pension Magement System and Quality and Timeliness of Fincial Reporting

Consulting Service (SIC)

Package No	Description of procurement package Goods	Unit	Months /Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Actual Cost (in lac Tk.)	Time Code for Process	Advertise Eol	Issue RFP	Proposal opening	Proposal Evaluation	Negotiation	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract	Duration of contract (months)
1	2	3	4	5	6	7	8	9	10	11	12	13	15	17	18	19	
1	FDP-\$1	Sr. Consultant-Pension Magement	PM	12	Selection of Individual Consultant	HOPE	IDA/GoB	49.06	Planned Dates							Md. Hasan zmul kabir	13
									Planned Days								
									Actual Dates				04-05-24	01-08-24			
2	FDP-\$2	Sr. Consultant-Fund Magement	PM	12	Selection of Individual Consultant	HOPE	IDA/GoB	47.53	Planned Dates							Bulbul Singha	13
									Planned Days								
									Actual Dates				04-05-24	01-08-24			
3	FDP-\$3	Sr. Consultant-Fincial Reporting	PM	12	Selection of Individual Consultant	HOPE	IDA/GoB	48.30	Planned Dates							Ruhul Quddus	24
									Planned Days								
									Actual Dates				21-12-23	24-03-24			
4	FDP-\$4	Sr. Consultant-IT Support	PM	12	Selection of Individual Consultant	HOPE	IDA/GoB	41.33	Planned Dates							Jahangir Alam	12
									Planned Days								
									Actual Dates				05-06-24	01-07-24			
5	FD-\$9	Consultant- Fund Magement	PM	12	Selection of Individual Consultant	HOPE	IDA/GoB	36.80	Planned Dates							Feroz Hythar	24
									Planned Days								
									Actual Dates				21-12-23	15-02-24			
6	FDP-\$10	Consultant-Docummentation	PM	12	Selection of Individual Consultant	HOPE	IDA/GoB	30.66	Planned Dates							A.M. saiful Islam Pintu	12
									Planned Days								
									Actual Dates				04-05-24	14-08-24			
7	FDP-\$11	Consultant-Fincial Reporting-1	PM	12	Selection of Individual Consultant	HOPE	IDA/GoB	33.73	Planned Dates							Rukun	24
									Planned Days								
									Actual Dates				21-12-23	15-02-24			
8	FDP-\$12	Consultant-Fincial Reporting-2	PM	12	Selection of Individual Consultant	HOPE	IDA/GoB	36.80	Planned Dates							Zahirul	24
									Planned Days								
									Actual Dates				21-12-23	29-02-24			
9	FDP-\$13	Consultant-System Design-1	PM	12	Selection of Individual Consultant	HOPE	IDA/GoB	25.20	Planned Dates							Abdul Hye Azad	12
									Planned Days								
									Actual Dates				05-06-24	01-07-24			
10	FDP-\$14	Consultant-System Design-2	PM	12	Selection of Individual Consultant	HOPE	IDA/GoB	22.66	Planned Dates							Saiful	24
									Planned Days								
									Actual Dates				21-12-23	04-01-24			

 



Package No	Description of procurement package Goods	Unit	Months /Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Actual Cost (in lac Tk.)	Time Code for Process	Advertise EoI	Issue RFP	Proposal opening	Proposal Evaluation	Negotiation	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract	Duration of contract (months)
1	2	3	4	5	6	7	8	9	10	11	12	13	15	17	18	19	
11	FDP-S15	IT Consultant-Programmer-1	PM	12	Selection of Individual Consultant	HOPE	26.66	Planned Dates								Arif Chy	24
								Planned Days									
								Actual Dates					21-12-23	04-01-24			
12	FDP-S16	IT Consultant-Programmer-2	PM	12	Selection of Individual Consultant	HOPE	27.99	Planned Dates								Md. Sahjahan Alam	24
								Planned Days									
								Actual Dates					04-05-24	23-05-24			
13	FDP-S18	IT Consultant-System Documentation	PM	12	Selection of Individual Consultant	HOPE	26.66	Planned Dates								Shahriar	24
								Planned Days									
								Actual Dates					21-12-23	08-01-24			
14	FDP-S19	Consultant-IT Support-1	PM	12	Selection of Individual Consultant	HOPE	19.59	Planned Dates								Naila	12
								Planned Days									
								Actual Dates					05-06-24	01-07-24			
15	FDP-S20	Consultant-IT Support-2	PM	12	Selection of Individual Consultant	HOPE	26.66	Planned Dates								Tanvir	24
								Planned Days									
								Actual Dates					21-12-23	04-01-24			
16	FDP-S21	Jr. consultant-Pension Management-1	PM	12	Selection of Individual Consultant	HOPE	16.86	Planned Dates								Kazi Monzur	24
								Planned Days									
								Actual Dates					21-12-23	23-04-24			
17	FDP-S22	Jr. consultant-Pension Management-2	PM	12	Selection of Individual Consultant	HOPE	16.86	Planned Dates								Mofiz	24
								Planned Days									
								Actual Dates					21-12-23	04-01-24			
18	FDP-S23	Jr. consultant-Fund Magement-1	PM	12	Selection of Individual Consultant	HOPE	16.86	Planned Dates								Shanowar	24
								Planned Days									
								Actual Dates					21-12-23	23-04-24			
19	FDP-S24	Jr. consultant-Fund Magement-2	PM	12	Selection of Individual Consultant	HOPE	16.86	Planned Dates								Muhit	24
								Planned Days									
								Actual Dates					21-12-23	04-01-24			
20	FDP-S28	Jr. Consultant-Finical Reporting -1	PM	12	Selection of Individual Consultant	HOPE	14.87	Planned Dates								Sabur	12
								Planned Days									
								Actual Dates					05-06-24	01-07-24			
21	FDP-S29	Jr. Consultant-Finical Reporting -2	PM	12	Selection of Individual Consultant	HOPE	14.87	Planned Dates								Shimul	12
								Planned Days									
								Actual Dates					05-06-24	01-07-24			
22	FDP-S33	Jr. Consultant -IT Support-1	PM	12	Selection of Individual Consultant	HOPE	14.00	Planned Dates								Kaysar	12
								Planned Days									
								Actual Dates					05-06-24	01-07-24			
23	FDP-S34	Jr. Consultant -IT Support-2	PM	12	Selection of Individual Consultant	HOPE	12.00	Planned Dates								Moyej	12
								Planned Days									
								Actual Dates					05-06-24	01-07-24			
24	FDP-S35	Jr. Consultant -IT Support-3	PM	6	Selection of Individual Consultant	HOPE	5.13	Planned Dates								Khairun	6
								Planned Days									
								Actual Dates					24.12.24	12.1.25			

Package No	Description of procurement package Goods	Unit	Months /Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Actual Cost (in lac Tk.)	Time Code for Process	Advertise EoI	Issue RFP	Proposal opening	Proposal Evaluation	Negotiation	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract	Duration of contract (months)
1	2	3	4	5	6	7	8	9	10	11	12	13	15	17	18	19	
25	FDP-S36	Jr. Consultant -IT Support-4	PM	12	Selection of Individual Consultant	HOPE	IDA/GoB	12.66	Planned Dates							Rizvi	12
									Planned Days								
									Actual Dates				05-06-24	01-07-24			
26	FDP-S37	Jr. Consultant -IT Support-5	PM	12	Selection of Individual Consultant	HOPE	IDA/GoB	11.60	Planned Dates							Hafiz	12
									Planned Days								
									Actual Dates				05-06-24	01-07-24			
27	FDP-S38	Jr. Consultant -IT Support-6	PM	12	Selection of Individual Consultant	HOPE	IDA/GoB	10.13	Planned Dates							Sadam	12
									Planned Days								
									Actual Dates				05-06-24	01-07-24			
28	FDP-S40	Jr. Consultant -IT Support-8	PM	12	Selection of Individual Consultant	HOPE	IDA/GoB	10.66	Planned Dates							Ashadul	12
									Planned Days								
									Actual Dates				05-06-24	01-07-24			
29	FDP-S41	Jr. Consultant -IT Support-9	PM	12	Selection of Individual Consultant	HOPE	IDA/GoB	12.00	Planned Dates							Sajib	12
									Planned Days								
									Actual Dates				05-06-24	01-07-24			
30	FDP-S43	Jr. Consultant-Executive-1	PM	12	Selection of Individual Consultant	HOPE	IDA/GoB	14.87	Planned Dates							Rakib	12
									Planned Days								
									Actual Dates				05-06-24	01-07-24			
31	FDP-S44	Jr. Consultant-Executive-2	PM	12	Selection of Individual Consultant	HOPE	IDA/GoB	14.56	Planned Dates							Sharmeen	12
									Planned Days								
									Actual Dates				05-06-24	01-07-24			
32	FDP-S45	Jr. Consultant-Executive-3	PM	12	Selection of Individual Consultant	HOPE	IDA/GoB	13.03	Planned Dates							Sakil	12
									Planned Days								
									Actual Dates				05-06-24	01-07-24			
33	FDP-S62	Jr. Consultant-Executive-4	PM	12	Selection of Individual Consultant	HOPE	IDA/GoB	11.49	Planned Dates							A.K.M Ashraful Islam	24
									Planned Days								
									Actual Dates				04-05-24	21-05-24			
						Total =	738.94										






ANNUAL PROCUREMENT PLAN, 2024-25 FY: Consulting Services (Firm)

Finance Ministry / Division-Finance

Agency : Finance Division

Procuring Entity Name & Code

Project /Programme Name & Code: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)

Budget : Development

Scheme Name: Scheme on Improving Pension Management System and Quality and Timeliness of Financial Reporting

Consulting Service (Firm)

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Contract value	Time Code for Process	Advertise EoI	Short listing	Issue RFP	Proposal opening	Proposal Evaluation	Finacial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8		9	10		11	12	13	14	15	16	17	18	19
FY-2024-25																				
FDP-S69	Selection of consulting firm for IPSAS Certification Course	LS	1	QCBS	HOPE/ NPD	IDA/GoB			Planned Dates			15-Feb-25	21-Feb-25	28-Feb-25	04-03-25	06-Mar-25	13-Mar-25	20-Mar-25		Dropped
									Planned Days			6	7	4	2	7	7	7	40	
									Actual Dates											

ANNUAL PROCUREMENT PLAN, 2024-25 FY: Non-Consulting Services (Firm)

Finance Ministry / Division-Finance

Agency : Finance Division

Procuring Entiy Name & Code N/A

Project /Programme Name & Code: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)

Budget : Development

Scheme Name: Scheme on Improving Pension Management System and Quality and Timeliness of Financial Reporting

Non Consulting Service (Firm)

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Contract value	Time Code for Process	Invitation/Advertise Tender	Tender Opening	Tender Evaluation	Approval to award	Notification of Award	Signing of Contract	Name of Consultant	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
FY-2024-25																		
FDP-NS1	Service to be outsourced	nos	3	RFQ	HOPE/ NPD	IDA/GoB	10.00		Planned Dates	15-Jan-24	31-Jan-24	28-Feb-24	06-Mar-24	13-Mar-24	10-Apr-24			
	sohayok-2								Planned Days	0	16	28	7	7	28			
	Cleaning-1								Actual Dates									
						Total =	10.00	-										

Sd/-

PC